

***ST. LEONARD
CATHOLIC COMMUNITY
STRATEGIC PLAN
2016-2018***

Mission Statement

St. Leonard is a Roman Catholic community in the Archdiocese of Louisville, Kentucky.

Valuing our unique size, we are an active community of faith, committed to offering parish members programs of worship, education, ministry and service to the larger community.

Parish Goals

- To make our parish a vital center of worship and Christian community.
- To teach Catholic beliefs, traditions and values in the context of encouraging lifelong faith formation.
- To provide stewardship opportunities for all parish members so they can serve others by sharing time, talent and treasure in the spirit of following the life of Jesus.
- To call forth and train parish members for leadership in ministry.
- To respect the dignity of each person and to reach out in compassion to others as we strive to facilitate the reign of God.

ADMINISTRATION COMMITTEE

GOAL – To advise the Pastor and Parish Council in matters of short and long term planning, maintain the campus of St. Leonard, and support the Athletic program.

Objective #1: Advance the Spirit fundraising campaign.

Action Steps:

1. Assess parish funding needs and establish funding goals
Timeline - Winter 2013
Responsible Party - Chuck Willenbrink, Tom Stocker, Tom Brown, Darlene Karem
2. Create campaign parameters
Timeline – Winter 2013
Responsible Party - Chuck Willenbrink
3. Manage and administer campaign
Timeline – Winter 2013
Responsible Party - Regina Wagner, Dylan Wagner, Chuck Willenbrink
4. Monitor campaign results
Timeline - Monthly and Annually
Responsible Party - Tom Stocker, Chuck Willenbrink, Darlene Karem
5. Re-introduce campaign on annual anniversary dates
Timeline – February 2015 and 2016
Responsible Party –Fr. BJ Breen, Stewardship Representative speaker, current parish manager, Sheryl Krieger
6. Review status of campaign results and current donation funds on future anniversary dates
Timeline – February 2017 and 2018
Responsible Party –Current Parish Pastor, Stewardship Representative speaker, current parish manager, Sheryl Krieger or current parish administrative assistant

Objective #2: Implement new communication vehicles for use by Administration and Finance.

Action Steps:

1. Make wider use of “Blast” E-Mails for transmitting information
Timeline - January 2015
Responsible Party - Tom Brown, Sheryl Krieger
2. Develop formats for Facebook to disseminate Administration and Finance information
Timeline - March 2015
Responsible Party - Tom Stocker, Tom Brown, Sheryl Krieger
3. Convene joint meeting with St. Frances of Rome and Archdiocesan Communication Department representative to explore ways of using current digital communication techniques
Timeline - June 2015
Responsible Party- Tom Brown, St. Frances of Rome Administration and Finance Chairman

Objective #3 – Prioritize Church and School Physical Property Needs.

Action Steps:

1. Compile and prioritize a list of campus projects
Timeline – March 2015
Responsible Party: Tom Stocker, Tom Brown, Mary Parola, Darlene Karem

FORMATION COMMITTEE

GOAL#1: The Formation Committee of St. Leonard Parish will invite and enable ongoing prayer and discussion groups for previous members as well as new members of small prayer and learning groups.

Objective #1: To rekindle the fire, we will plan a Gathering for all current and past members as well as any new parishioners that may be interested. Date in January 2016. Based upon previous meetings, participants wanted to have more joint meetings more often. We will strive to have four or more joint meetings a year.

Action Steps:

1. Plan date, time and place. Make copies of readings that will be used for discussion groups and distribute prior to meeting date. Develop a time line for meet and greet, prayer, discussion, and meal sharing. Select menu and prayer to be used. Select leaders who will help lead the discussions. Arrange leader's locations, date and time for future meetings.
2. On day of event, meet and greet prayer, discussion and meal sharing. Give out new books that will be used for future discussion groups. Schedule future meetings of small groups with place, date and times.

Timeline:

1. Starting in January 2016 and continuing through March 2017. (Small Groups will begin meeting weekly. Book to be used has 40 chapters, so time to discuss chapters will be initially scheduled 1 chapter per week. First book to be used during the first meeting in January will be "Rediscover Catholicism.")
2. The second book used will be "Rediscover Jesus." Both texts are by the author, Matthew Kelly, and will be used until March 2017. Winter session will start, February – April. Spring session will begin in May – June. No session in July or August. Fall session will start in September – November and winter session will begin in January – March 2017. Each session will last approximately 1 to 1 ½ hours.

Responsible Party :

For Gathering in January, Formation Committee Members will assist with Prayer, Meet and Greet, Discussion and meal sharing.

Participants will bring a dish to share. Small Group Leaders will arrange their schedules to accommodate participants, with time and place for future meetings.

GOAL #2: The Formation Committee of St. Leonard will promote and provide educational formation programs regularly for parishioners.

Objective #1: To seek out speakers who will add a deeper dimension to our community by giving them a source of which to live a deeper life in our faith and sharing that will transform us into people who will contribute to our families, friends, neighbors and the community of St. Leonard.

Action Steps:

1. Seek out speakers, find out what topics are available for presentation and investigate cost. Share the cost with St. Frances of Rome. Make arrangements for travel and overnight accommodations. Join Formation Committees from both parishes to promote presentations. Arrange any refreshments. Involve both parishes with Hospitality, use Ushers, School Children, and Committee Members for additional help with Hospitality if needed.
2. Make arrangements for promotion and marketing through the Archdiocese Communication Center. Invite High School Students, Newman Center Students, Bellarmine College Students, Spalding University Students, promote in Church bulletins, email blasts, and in the Record.

Timeline:

1. Starting in December, 2015 , Investigate speakers for spring. Give options to committee with all costs involved, schedule, and

promote as necessary. Obtain a list of needs from the presenters for their presentation. Arrange a venue for the event and request that St. Frances of Rome assist with planning and hospitality, etc.

Responsible Party –

- Formation Committee Members will assist with promotion, greeting at event, bulletin announcement, email blasts, designing of flyer to be used and distributed at both churches a month prior to the actual event. Arrange transportation, any meals needed or other needs that the presenter may have.

These two goals will be ongoing with small group meetings and community presentations.

PARISH LIFE COMMITTEE

GOAL- To serve our community by offering opportunities for gathering and fellowship in both spiritual and physical health.

Objective #1: Provide gatherings throughout the year designed to bring parish families and attendees together in a spirit of fun, fellowship, and health.

Action Steps:

1. Provide refreshments on a regular basis after Sunday mass once a month.
Timeline – Current and Ongoing
Responsible Party – Chair to organize yearly schedule
2. Conduct a Family Fun Night at least once a year.
Timeline – To be scheduled annually
Responsible Party – Committee
3. Facilitate the Easter Egg Hunt after mass each year.
Timeline – Annually
Responsible Party – Chair
4. Support the parish picnic in September.
Timeline – Annually coordinated prior to picnic
Responsible Party – Chair to coordinate support from committee
5. Organize a Thank You brunch for picnic volunteers.
Timeline – Annually coordinated prior to picnic
Responsible Party – Chair and Committee
6. Coordinate the annual Holiday Bazaar.
Timeline – Annually
Responsible Party – Chair and Committee

Objective #2: Provide support for special occasion and Parish/School events.

Action Steps:

1. Collaborate with other ministries when an event arises that would be enhanced by Parish Life.

Timeline – As needed

Responsible Party – Chair

2. Lend support when needed for school fundraisers.

Timeline – As Needed

Responsible Party –Chair and Committee

Objective #3: Increase involvement of younger parishioners.

Action Steps:

1. Reach out to PTO and/or Formation to sponsor a combined event for school age children i.e. game night, kid's trivia.

Timeline – January 2016/Ongoing

Responsible Party – Chair to coordinate with involved committees.

2. Support Youth Ministry, Worship, and Formation committees to hold/sponsor youth centered events.

Timeline – Begin when Youth Ministry is established

Responsible Party – Chair

3. Contribute a Parish Life item/column in weekly school newsletter at least once a semester.

Timeline –Ongoing

Responsible Party –Chair and Committee

Objective #4: Collaborate with St. Frances of Rome to maximize any events or occasions.

Action Steps:

1. Develop a parallel relationship at St. Frances of Rome to facilitate event information distribution by meeting with parallel personnel
Timeline – December 2016
Responsible Party – Chair

SOCIAL CONCERNS COMMITTEE

GOAL- To raise consciousness of and provide opportunities to serve, regarding social justice issues. To be actively involved in church, civic, and world arenas.

Objective #1: To continue current and seek out new service opportunities in our community.

Action Steps:

1. Expand membership on St. Vincent de Paul visitation team to 24 as well as expand monthly captains to 12.
Timeline – Annually
Responsible Party – Committee through one to one recruitment
2. Continue to provide two luncheons per year at the St. John’s Center
Timeline – Winter and Fall annually
Responsible Party – Nancy Brown
3. Cultivate a loyal volunteer list to continue serving at the St. Vincent de Paul Kitchen.
Timeline – Every third Thursday
Responsible Party – Marilyn Meredith
4. Reach out to Maryhurst to determine additional opportunities to serve their clients in addition to the Giving Tree at Christmas.
Timeline – December 2015
Responsible Party – Joan Schade
5. Recruit one additional representative from St. Leonard to serve on the United Crescent Hill Ministry board.
Timeline – ASAP
Responsible Party – Chair and Jane Bartley

Objective #2: To continue supporting the education of St. Leonard students to become good stewards of God’s creation.

Action Steps:

1. Support in the commitment to have each class choose a community service project.

Timeline – School schedule

Responsible Party – Chair and Janice Barry

STEWARDSHIP COMMITTEE

GOAL- To inform parishioners regarding the many ways to serve St. Leonard through Time, Talent, and Treasure.

Objective #1: Promote and encourage “Time and Talent” in the parish.

Action Steps:

1. Include place in Time and Talent form where parishioners can indicate special interests or talents.
Timeline – before 2014-15 pledge period
Responsible Party – All committee members and parish staff
2. Encourage each church ministry/committee to recruit one new person.
Timeline – completion of 2014-15 pledge period
Responsible Party – all committee members
3. Follow up with all committee chairs following Stewardship renewal to ensure all interested parishioners have been contacted.
Timeline – within one month after completion of pledge return due date, annually
Responsible Party – chair and parish staff
4. Feature a “Time and Talent” block in the bulletin to advertise “needs” of specific ministries.
Timeline – monthly basis or as needed
Responsible Party – Committee
5. Feature “Steward Spotlight” regularly in the bulletin.
Timeline- articles submitted on quarterly basis
Responsible Party-Committee

Objective #2: Promote and encourage planned giving at St. Leonard.

Action Steps:

1. Provide workshop/informative sessions featuring attorneys and/or financial planners to help parishioners understand planned giving.
Timeline – yearly basis, first in Fall of 2015.

Responsible Party – committee in collaboration with formation committee and St. Francis of Rome Stewardship committee

2. Disseminate relevant information about planned giving events via bulletin, email blasts, banners, etc.

Timeline- Begin Fall 2015-Annual Events (in collaboration with formation committee and St. Francis of Rome Stewardship committee)

Responsible Party-Committee

Objective #3- Support “Advance the Spirit” campaign.

Action Steps:

1. Assist Administration Committee and campaign chairs with “to be” designated responsibilities and with dissemination of campaign information.
2. Assist Administration Committee and campaign chairs in processing “return” information from parishioners following home visits.

Timeline- Through duration of campaign/As requested

Responsible Party- Committee

WORSHIP COMMITTEE

GOAL- To oversee the implementation of prayerful and inspiring liturgical celebrations.

Objective #1: Increase parishioners' involvement in the worship experience at St. Leonard.

Action Steps:

1. Within the next six months, each subcommittee chair will develop a recruitment plan.
 - One to one ask
 - Attend coffee and donut Sunday to mingle and get to know people.
 - Announcements from pulpit.
 - Currently involved parishioners + 10%

Timeline - Subcommittee recruitment plans due by October 2014. Increase involvement by Fall 2015

Responsible Party - Committee

Objective #2 - Energize the younger parishioners to become more participative in activities (including Worship) at St. Leonard.

Action Steps:

1. Within the next three years, in conjunction with St Frances of Rome and Formation Committee, hire a Youth Minister.
2. Use of social media to communicate.
3. Coordinate the following with Formation and Parish Life committees:
 - Work with junior high to prepare them for leadership roles
 - Bring in students from high schools who are alumnae of St. Leonard
 - Develop plan for younger children, junior high, high school and 21-31 year olds.

Timeline - will develop over the next three years—under the guidance of Formation.

Responsible Party – Committee, Formation, and Parish Life. Eva and Dennis have agreed to be the liaison between Formation and Worship.

AREA REPRESENTATIVES

GOAL- To be the conduit between Area parishioners and the Church

Objective #1: Be in regular contact with as many parishioners as possible in designated areas.

Action Steps:

1. Area Representatives will make contact with the parishioners at least once a month. This may be done by phone calls, notes, or emails.
2. Send birthday, anniversary, and get well cards to the parishioners in their area.
3. Notify/remind parishioners in their area of events happening in the parish-such as, but not limited to: Annual picnic, Taste of St. Leonard, special masses, First Sunday Donuts, Holy Week mass schedule, etc.
4. Call shut-ins.

Timeline- Ongoing

Responsible Party- Each Area Representative is responsible

Objective #2: Organize assigned representatives to become more effective.

Action Steps:

1. Appoint an Area Representative Coordinator
2. Hold Area Representative Meetings

Timeline- Ongoing

Responsible Party- Betty Ramser

Adopted and approved by St. Leonard Parish Council on 6/14/2016_____.

Father BJ Breen-Pastor	Date
Mary Jo Mattei-Parish Council President	Date

***Original Signed copy is saved in Parish Office.**